

## REGULATIONS

### on the scientific articles review in scientific and practical medical Journal «Reproductive Health of Woman»

1. The article is accepted for consideration in the Journal «Reproductive Health of Woman» if it meets the requirements for author's original articles (materials), published on the Journalsites <http://repro-health.com.ua/>

2. The material is submitted:

- through the registration form on the official website:  
<http://reprohealth.com.ua/submission/wizard>;

- e-mail: [alexandra@professional-event.com](mailto:alexandra@professional-event.com);

- at the postal address of the editorial office of a / s №4, Kyiv, Ukraine, 03039.

3. Terms and design:

- carefully read text of the article with an annotation (summary), designed in accordance with the requirements for publications, has not been published anywhere before and contains a bibliographic list (at least 15 sources);

- abstract (summary) - a short structured description of the article at least 1800 characters, keywords (5-10 words and phrases). The translation of the annotation and key words of the article should be provided in three languages - Ukrainian, Russian and English;

- application for publication (Annex 2);

- at the request of the author, a contract for publication is drawn up. In case of refusal of the participant from the conclusion of the contract the parties are guided by the current legislation.

The article can be sent for revision to the author in case of non-compliance with the rules of design and publication requirements.

The materials of the article should be open. The authors are notified of the receipt of materials within 3 days.

4. In order to ensure the required quality of publications, all articles submitted to the Journal «Reproductive Health of Woman» undergo mandatory double blind review.

Before being sent for review, the text of the article is checked for the presence of borrowed text in Unicheck or Antiplagiarism systems.

This is a mandatory rule for all types of articles. In case of originality of the text below 80% - the article is sent to the author for revision with the corresponding substantiation. In the articles of the literature review the originality of the text is allowed not less than 70%, where a wider citation of the analyzed works is possible with obligatory reference to them.

Reviewing is performed on the principle of **double blind** - the faces of reviewers and authors are confidential. They should not be disclosed or discussed with others unless permitted by the Editor-in-Chief. In case of ambiguous characterization of the article by the reviewer appointed for mandatory review, the Editorial Board together with the Editorial Board of the Journal may recommend the article for additional review.

5. The terms of review in each case are determined taking into account the creation of conditions for the most prompt publication of the article, but not more than 30 days from the date of receipt of the application for publication by the Journal. The term may be extended in case of additional peer review and temporary absence of a profile reviewer.

When reviewing, the Journal recommends that reviewers use a standard form (Appendix 1).

Based on the results of the review, the reviewer submits the following decision to the Editorial Board and the Editorial Board of the journal:

- recommend the article for publication;
- recommend the article for publication after revision, taking into account comments;
- did not recommend the article for publication.

If the reviewer recommends the article for publication after revision based on comments or does not recommend the article for publication, the review should indicate the reasons for this decision.

6. Reviewing is confidential. The reviewers and the editors of the journal do not enter into discussions with the authors of the article about the comments made. In case of deviation of the article from publication, the Editorial Board sends the author a reasoned refusal within three working days.

An article that is not recommended by the reviewer for publication is not accepted for reconsideration. If the publication is refused, the reviewers remain anonymous.

7. In addition to the review, the Editorial Board and the Editorial Board of the journal may require the recommendation of the profile department to publish articles of postgraduate students, candidates for the degree of Candidate of Sciences, Doctor of Philosophy in addition to the review.

8. In the decision to accept / refuse to publish the article, the Editorial Board of the Journal draws attention to the presence in the material of the relevance of the scientific problem. The review should unambiguously describe the theoretical or applied significance of the study, to correlate the author's conclusions with existing scientific concepts. A necessary element of the review is the reviewer's assessment of the personal contribution of the author of the article to the solution of this problem. It is expedient to note in the review the conformity of the style, logic and accessibility of the presentation of the scientific nature of the material, as well as to obtain a conclusion on the reliability and validity of the conclusions.

9. After receiving the reviews, the Editorial Board and the Editorial Board of the journal consider the issue of submitted articles and make a final decision based on the reviewers' assessment of acceptance or refusal to publish them.

Based on the decision, the author (s) is sent a letter to the e-mail address, which provides an overall assessment of the article and the decision.

10. If there is a significant share of critical remarks of the reviewer in the article and with a general positive recommendation, the Editorial Board may classify the material as polemical and publish it in the order of scientific discussion.

11. The original reviews are kept in the Journal «Reproductive Health of Woman» .

Note.

The Journal «Reproductive Health of Woman» provides for payment for the publication of an article in the amount of UAH 150 (1800 characters without spaces). The entire process of preparing articles for publication, including editing, digital data processing (conversion to PDF, XML, etc.) and pre-processing of the manuscript in the Journal is free.

**Date, full name, signature**

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**Participant's application**  
**for publication in a scientific and practical medical Journal «Reproductive Health of Woman»**  
*(filled in electronically form)*

To the Editorial Board of the Journal «Reproductive Health of Woman»

From

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I am sending you an article prepared by me

\_\_\_\_\_ *(article title)*

For consideration and publication on the topic

\_\_\_\_\_ *(topic title)*

I am acquainted and agree with the terms of the publication consideration and placement. I claim that I have never published an article before. I have nothing against the publication of the article on the websites of the Journal «Reproductive Health of Woman», as well as on the website of the Vernadsky National Library of Ukraine and other platforms of science databases (Scopus, Google Scholar and others databases that index the Journal «Reproductive Health of Woman»).

**Questionnaires data**

Affiliation:

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Position:

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Academic degree (candidate/PhD, doctor of sciences/MD):

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Grade (associate professor, professor):

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Mailing address (with index):

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Contact phone (with city code):

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E-mail:

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Number of additional journals (the cost includes 1 journal):

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ORCID:

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**Addendums:**

1. Electronic version of the article on \_\_\_\_\_ pages
2. Confirmation of authorship

**Date, full name, signature**

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### Agreement on the personal data use

I \_\_\_\_\_

agree to the processing and use by the Editorial Board of the Journal «Reproductive Health of Woman» (hereinafter – Editorial Board) of my personal data (in accordance with the laws of Ukraine) in the present and all subsequent publications, including co-authorship with the following conditions:

1. This Consent is provided for the processing of personal data, both with and without use of automation tools.
  2. Consent is given for the processing of the following personal data: surname, name, patronymic; date and place of birth; postal address with index; contact telephone numbers; fax numbers; information about places of work, information about author's identifiers.
  3. I realize that the purposes of processing the personal data of the participant are: compliance with Ukrainian laws and other regulations; receiving services provided by the Editorial Board and the requirements of internal documents of the Editorial Office; fulfillment of obligations under the agreement with the personal data subject.
  4. I agree that during the processing of my personal data the following actions will be performed: collection, recording, systematization, accumulation, storage, clarification (update, change), extraction, use, transfer (distribution, provision, access), depersonalization, blocking, deleting, and destroying.
  5. I was informed that the transfer of personal data to third parties is carried out on the basis of the legislation of Ukraine, the agreement with the participation of the personal data subject or with the consent of the personal data subject.
  6. Consent to the processing of personal data is given indefinitely or until the liquidation of the Editorial office. Similarly, the processing of personal data may be terminated at the request of the personal data subject.
  7. Withdrawal of this consent is carried out by sending a written statement to the Editorial Board. In this case, the editors stop processing personal data, personal data are subject to destruction by the Editorial Board, except for those already published in print, in public access on the Journal «Reproductive Health of Woman» websites as well as on the Vernadsky National Library of Ukraine website and on the scientometric databases platforms that index the Journal (Scopus, WoS and all.).
  8. This Consent is valid at all times until the termination of the processing of personal data specified in paragraph 6 and paragraph 7 of this Consent.
- All materials and documents provided by e-mail, which allow determining that they were sent from another party, I recognize as officially outgoing.

**Date, full name,  
signature** \_\_\_\_\_